

**WALHALLA BOARD OF MANAGEMENT INCORPORATED**

ABN 49 386 978 102

PO 18, Moe, Vic, 3825

Email: [info@walhallaboard.org.au](mailto:info@walhallaboard.org.au)

A Committee of Management under the Crown Land (Reserves) Act (1978)



**Application to Hire Walhalla Mechanics Institute Hall**

Name or Organization \_\_\_\_\_

Address \_\_\_\_\_

Suburb/Town \_\_\_\_\_ Postcode \_\_\_\_\_

Responsible Person \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Date Required  
From Day Month Year

To Day Month Year

Function \_\_\_\_\_

**Public Liability Insurance:**

- Groups and organizations are required to have Public Liability Insurance cover for a minimum of \$20,000,000. Attach a copy of your policy with this application.
- Individuals arranging private functions will be covered by the Board's policy.

Hall Hire Rates (refer to Hire rate form for details)

Event Hire \$400  
Bond \$500  
Public Liability Insurance \$25 per booking (if required)

I have read and agree to comply with the Terms & Conditions for the Hire of the Mechanics Hall.

Signed.....

Print Name \_\_\_\_\_

Date \_\_\_\_\_

Post to: Walhalla Board, PO Box 18, Moe VIC 3825

or,

Email to [info@walhallaboard.org.au](mailto:info@walhallaboard.org.au)